

# Edge Imaging Privacy Policy

Protecting the privacy of personal information is an important principle to Edge Imaging "Edge".

## **Responsible and Limited Collection, Use and Disclosure**

Edge is committed to collection and disclosing personal information in a responsible manner and only to the extent necessary for the services they provide to their clients.

## **Policies and Procedures to Ensure Compliance with PIPEDA**

Edge and its staff are required to comply with the Personal Information Protection and Electronics Documents Act ("PIPEDA") and collect, use and disclose personal information will implement policies and procedures to ensure compliance with PIPEDA.

## **Accuracy**

Edge, in gathering personal information, will ensure that the information collected is as accurate, complete and up-to-date as is necessary for the purposes for which it is used.

## **Safeguards**

Edge will gather personal information have safeguards to protect such personal information from unauthorized access, disclosure, copying, use or modification.

## **Education/Training**

Edge is required to comply with PIPEDA and is committed to providing all necessary training and education to its employees to ensure a proper understanding of and compliance with PIPEDA.

## **Inquiries**

Edge Imaging has appointed a Privacy Officer who is responsible for overseeing compliance with PIPEDA. The Privacy Officer can be contacted by email at [privacyofficerweb@edgeimaging.ca](mailto:privacyofficerweb@edgeimaging.ca) or by telephone at 905-631-5588.